

**Minutes of meeting - Lamerton Parish – Neighbourhood Plan Steering Group  
Held at the Priests House, Lamerton. 7 pm Monday April 18, 2016**

**Present:** J Edgar, D Green, M Pollock, J Broadbridge, , G Dolby, G Manning, M Bevan, N Hill, A Harrap, L Glover, A Schraibman  
**Apologies:** M Jefferies, Cllr R Baldwin, S Matthews,

**Absent:** G Hawke

**Minutes of meeting March 29<sup>th</sup> 2016**

All in favour of acceptance as a true record. Proposed by Andy and seconded by David.

**Current Status of Grant(s) (John Edgar)**

Still waiting for grant to arrive.

**Update on Questionnaire status (David Green)**

David reported back that West Devon used to review questionnaires but now due to the number of applications and staff changes, they no longer provide this service. However we can now apply for a grant to fund a third party who could advise the steering group on the questionnaire and if the group decided, could print, send out and collate the questionnaire to the parish.

A question was raised regarding the expected response rate based on other parish results. David responded on the success and failures of other neighbourhood questionnaires. A better response rate being achieved by providing a greater range of methods for collecting completed questionnaires. A suggestion was made to provide a simplified version to the school for older pupils to discuss which would hopefully lead to a greater response from parents. It was agreed that a meeting should take place with the head teacher. (Malcolm to lead.)

The Parish Council Clerk has expressed concerns regarding this grant and a meeting had been arranged for this Friday to discuss these issues. Feedback at the next meeting.

John proposed using the new grant to fund a third party to organize, send out and collate the questionnaire data which was seconded by Malcolm. This will ensure credibility and impartiality as well as ensuring a professional product is sent out to parish constituents. The proposal was agreed by the steering group. John Edgar to meet with a potential third party to carry out this work and feedback to the group at the next meeting.

**Housing / Potential new sites (John Broadbridge)**

Graham, Andy and John met to discuss housing and potential new sites. During their meeting parish council notes regarding potential sites were reviewed and this mini group generally agreed with their responses. The group reported back on potential new/extra sites within the parish including Ottery. These were discussed and a summarized version plus thoughts to be put onto a map for the next meeting.

**Local business / Infrastructure (Malcolm Pollock)**

With regard to infrastructure, the main concern so far are the already congested roads within the village of Lamerton, particularly during peak times. If any new businesses / houses were to be built parking will need to be taken into account. Malcolm has approached the school and will report progress at the next meeting.

**Environment & Heritage / Renewable energy (Greta Doble)**

Greta reported back with regard to views around Lamerton Parish with a view to reporting back on the effect of development on these views.

**Youth (Nick Hill)**

Nick reported back that within the Parish of Lamerton there were 104 ten and under children. A discussion took place on the effect of new houses and capacity within the school.

**Any other business:**

John is still chasing up a definition from West Devon Council of what counts as windfall housing.

**Next meeting:** Tuesday 3<sup>rd</sup> May, 2016, 7pm